JEFFCO BUSINESS CENTER METROPOLITAN DISTRICT NO. 1

141 Union Boulevard, Suite 150 Lakewood, Colorado, 80228-1898 Tel: 303-987-0835 • 800-741-3254 Fax: 303-987-2032

NOTICE OF A REGULAR MEETING AND AGENDA

Board of Directors:	Office:	Term/Expiration:
Julie von Clausburg	President	2025/May 2025
John Strabel	Treasurer	2027/May 2027
Brenda Lamer	Assistant Secretary	2025/May 2025
VACANT		2027/May 2027
VACANT		2027/May 2027

DATE: November 8, 2023 (Wednesday)

TIME: 9:00 A.M.

PLACE: This meeting will be held as a teleconference via Zoom without any individuals (neither

District representatives nor the general public) attending in person. The meeting can be

joined through the directions below:

Join Zoom Meeting

https://us02web.zoom.us/j/5469119353?pwd=SmtlcHJETFhCQUZEcVBBOGZVU3Fqdz09

Meeting ID: 546 911 9353 Passcode: 912873 Dial In: 1-719-359-4580

I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.
- B. Approve Agenda, confirm location of the meeting and posting of meeting notices and confirm the posting location, and designate 24-hour posting location.
- C. Consider approval of the Minutes from November 2, 2022 regular meeting and May 19, 2023 special meeting (enclosures).
- D. Acknowledge resignation of James Ruthven as Secretary to the Board and consider appointment of David Solin as Secretary to the Board.
- E. Discuss results of cancelled May 2, 2023 Regular Election for Directors (enclosure).

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ucted in 2024 and location (virtual and/or physical) ar meeting dates and consider adoption of Resolution ag Regular Meeting Dates, Time and Location, and sting 24-Hour Notices (enclosure).
Transparency Notice) reporting requirements and mode on and direct staff regarding compliance for 2024.

III. FINANCIAL MATTERS

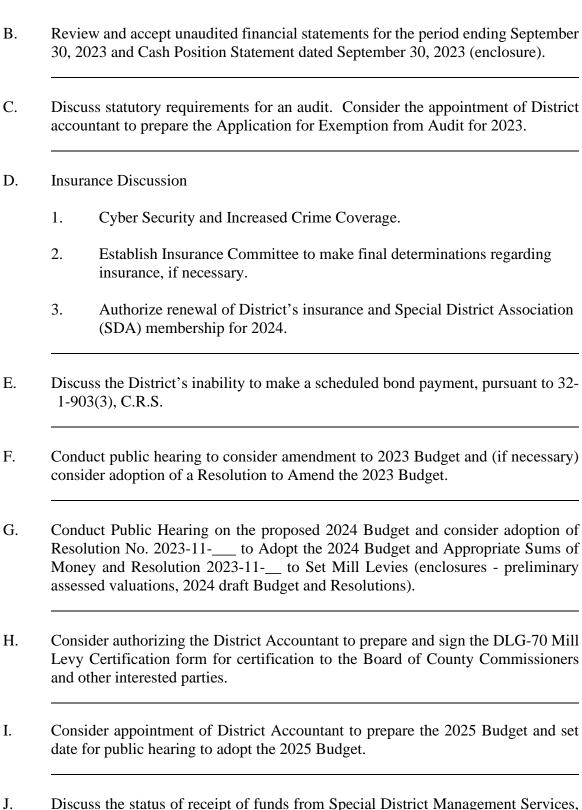
II.

A. Review and ratify the approval of the payment of claims as follows (enclosures): We should have November 2022 through current.

	F	Period Ending	Period Ending	Period Ending	Pe	eriod Ending
Fund	J	June 30, 2023	July 31, 2023	Aug. 31, 2023	Se	ept. 30, 2023
General	\$	1,287.99	\$ 5,046.60	\$ 782.70	\$	1,231.98
Debt	\$	-0-	\$ -0-	\$ -0-	\$	-0-
Capital	\$	-0-	\$ -0-	\$ -0-	\$	-0-
Total	\$	1,287.99	\$ 5,046.60	\$ 782.70	\$	1,231.98

Fund	Period Ending Oct. 31, 2023
General	\$ 4,900.36
Debt	\$ -0-
Capital	\$ -0-
Total	\$ 4,900.36

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Inc., and payment of 2023 Debt Service obligation.

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IV. LEGAL MATTERS

A. Discuss and consider adoption of Resolution Amending Policy on Colorado Open Records Act Requests (enclosure.)

V. OTHER BUSINESS

A. Status of development.

VI. ADJOURNMENT <u>THERE ARE NO MORE REGULAR MEETINGS SCHEDULED</u> <u>IN 2023.</u>

Informational Enclosure:

• Memo regarding New Rate Structure from Special District Management Services, Inc.